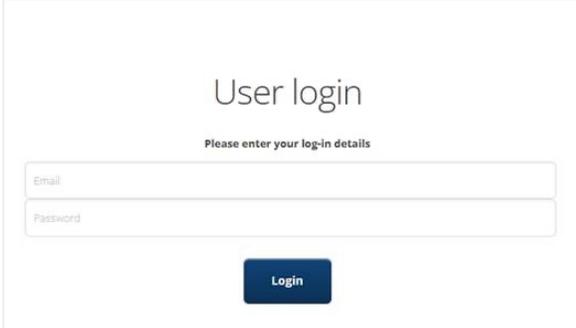


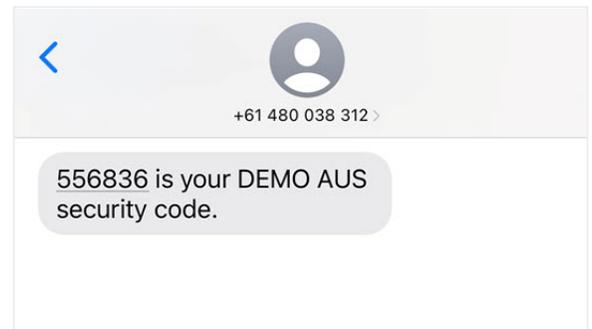
MFA for Money Penny Web Portal

Step 1 Log in to the Money Penny Web Portal using your email and password.

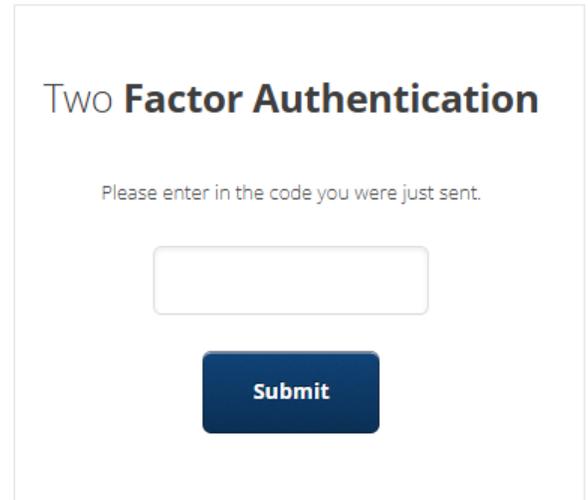


The image shows a web form titled "User login". Below the title is the instruction "Please enter your log-in details". There are two input fields: "Email" and "Password". A dark blue "Login" button is positioned below the fields.

Step 2 A 6-digit code will be automatically sent via text message to the mobile phone number you provided to the production.



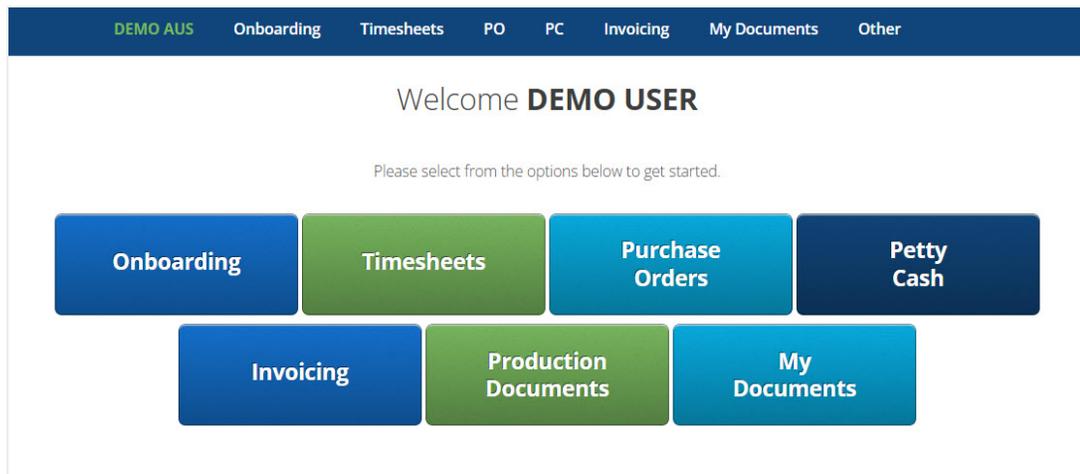
Step **3** Enter the 6-digit code and press **Submit**.



Two **Factor Authentication**

Please enter in the code you were just sent.

Step **4** Enter the 6-digit code and press **Submit**.
You are now logged in.



Navigation bar: DEMO AUS | Onboarding | Timesheets | PO | PC | Invoicing | My Documents | Other

Welcome **DEMO USER**

Please select from the options below to get started.

- Onboarding
- Timesheets
- Purchase Orders
- Petty Cash
- Invoicing
- Production Documents
- My Documents